



Workshop Programme

in the frame of the project:
“Water and Sanitation Safety Planning in Romania, Albania and FYR Macedonia (WatSanPlan)”

Date and time: 5 & 6 June, 2018

Purpose of training: Increasing the knowledge of participants on the Water and Sanitation Safety Plan (WSSP), on the role of WSSP and how to carry out a WSSP

Prerequisite: WSSP compendium is ready and available in EN and AL.

Participants: representatives of schools, village council, local authorities and local NGOs

Duration: 2 days

Trainer: Bistra Mihaylova, WECF, Fiorela Plani, WiD

Venue: Koplík, Malesi e Madhe

Total number of participants: 20 people

Time	Type of Activity	Responsible	Comments
Day 1 – informing about the WSSP, the compendium, the project - awareness raising and expectations			
08:30- 9:00	Registration of participants. Distribution of the training program and modules	WiD Shkodra	
9:00-9:30	Welcome. Introduction and expectations of the participants Introduction of the programme. Pre testing of the participants - level of knowledge on WSSP component	WECF - WiD Shkodra	
9:30-10:00	A brief info on pre-history of the WSSP (WHO WPS guide and WSP Compendium). Reflection of the positive and negative aspects of the local water supply system and sanitation systems, especially school and other public toilets. Each participant writes a problem on paper.	All participants	Slips of paper, Pen
10:00-10:20	Presentation and discussions about the findings	All participants	Black board in class or flip chart
10:20-10:40	Coffee break		
10:40-11:10	Introduction of Water and Sanitation Safety Plans <i>Presenting the available WSP guidance materials and WSSP compendium</i>	WECF PPT	Beamer, white wall for projection
11.10- 11.30	How to do in 10 steps a WSSP involving schools and authorities <u>Module A4</u>	WECF PPT	Beamer, white wall for projection
11:30-12:00	Discussions, questions and answers	All participants	
12:00-13:00	Lunch		
13:00-14:00	Conducting risk assessments: The most relevant water tests Monitoring water quality; Doing water tests nitrate with test strips Test of turbidity Sanitary inspections overview Conducting interviews overview	WECF PPT WiD Shkodra	Beamer, white wall for projection; Copies Module A4 WSP manual- other WSP publication (WHO)
	Discussions, questions and answers	All participants	
15:00-16:00	Discussion, finalizing and closing	All participants	

* I will take nitrate tests with me; ** please, copy some forms for reporting md A5

** The participants are asked to bring some drinking water samples (100 – 200 ml) from their village, from wells or springs

Time	Type of Activity	Responsible	Comments
Day 2 – practical activities with the communities and schools			
09:00- 9:15	Registration of participants	WiD Shkodra	
9:15-9:30	Wrap up – feed back of the participants	WECF – WiD Shkodra	
9:30-10:40	Practical activities for e.g. schools, CDWUU) Doing risk assessment (sanitary inspection) for water and sanitation facilities and doing interviews <u>Module A7 and A8</u>	WECF PPT All participants	Copies of the 3 questionnaires and some of the sanitary inspection forms for water and toilets Modules A7 and A8
10:40-11:00	Coffee break		
11:00-11:20	Presenting results of the overall assessment and planning safer water and sanitation (WSSP)	WECF, WiD Shkodra	
11:20-11:40	Working groups: Developing a WSSP program for your community/schools W.G.: setting up a WSSP team, develop a WSSP program (one school year)	Introduction WECF 5 th PPT All participants	Beamer-overview of the 10 steps
11:40-12:30	Presentation of the WSSP programs and discussion	All participants	Black board or flip chart
12:30-13:30	Lunch		
13:30-14:30	Cooperation, sharing information and common actions	All participants	
14:30-15:00	Final steps to do (agreements about coordination, reporting) Post testing of the participants - level of knowledge on WSSP component Workshop evaluation by participants – questionnaire prepared by WiD	All participants	Black board or flip chart
15:00-15:30	Discussion, finalizing and closing	WECF, WiD Shkodra	

Note: For the WSSP training the following equipment is required: projector, flip chart, markers, color papers, paper scotch, board.

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